



**Alonso High
School
Band & Band
Auxiliary
Paperwork
Directions**

List of Documents Needed For Band/Band Auxillary Clearance

- EL2 (Physical) on approved HCPS EL2 Form (Band Auxillary Only)
- 3 FHSAA Required Videos
- Guardian Government Issued ID with matching address to the one on file

DOCUMENTS REQUIRED #1 PHYSICAL

Prior to starting, you will need the following documents

❖ FHSAA EL2 Physical - use EL2 on SDHC Athletics website -

<https://www.sdhc.k12.fl.us/doc/list/athletics/student-forms/39-285/>

❖ MUST be on this form. Physicals are good for 365 days

❖ Please answer all questions. Any yes answers MUST be explained at the bottom of page 1.

❖ Student and Parent MUST sign the bottom of page 1.

❖ MUST include **doctor's stamp, signature, printed name and date** on page 2.

❖ Make sure the **CLEARED WITHOUT LIMITATIONS** box has been checked by your physician.

❖ If not cleared without limitations – you WILL NEED page 3 of the EL2. This is the clearance and will need to be marked cleared without limitations after the visit to the referred doctor/specialist

❖ Upload each page separately under EL2. Page 3 is only necessary if page 2 is marked with recommendations.

DOCUMENTS REQUIRED #2: FHSA VIDEO CERTIFICATES

- Viewing the videos is required each year. For the 2021-21 school year, videos must be viewed AFTER May 15, 2021.
- www.nfhslearn.com
- Have the student log in or create an account. Be sure when asked for the **name on the certificate the STUDENT'S NAME** is entered and NOT the parent. The student is responsible for watching the videos, not the parent.
- Order the following courses (they are FREE). Once you have completed checkout, the student can access the courses in their Dashboard.
 - ❖ Concussion in Sports – What You Need to Know
 - ❖ Heat Illness Prevention
 - ❖ Sudden Cardiac Arrest
 - ❖ Once the student has completed all three courses, download the certificates.
 - ❖ Use the upload tips for multiple pages to upload the certificates.

DOCUMENTS REQUIRED #2 FHSAA VIDEO CERTIFICATES

- ❖ Certificates for the three required FHSAA videos (in student's name) from nfhslearn.com.
- ❖ Upload each certificate in the appropriate places in the files section.
- ❖ Videos must be completed after May 15, 2021 of the current year to be accepted for the 2021-2022 school year



DOCUMENTS REQUIRED #6 GOVERNMENT ISSUED ID

- ❖ Government issued photo identification of parent or legal guardian.
- ❖ When scanning this document, make sure all information is clearly visible in the picture.



DOCUMENT CHECKLIST:



Before logging in or creating an account on athletic clearance make sure you have all the following

- EL2 (Physical) on approved HCPS EL2 Form (Band Auxillary Only)
- 3 FHSAA Required Videos
- Guardian Government Issued ID for parent who signed electronic forms with matching address to that on file if DL is used

LOGGING IN

<https://athleticclearance.fhsaahome.org/>

If you have ever had an account, log in here. If you have forgotten your info, DO NOT create a new account. Use the reset or HELP options.

If you have never logged in – click here to create an account. The parent must create the account using THEIR email, not the student's.

Florida Username (E) Password Sign In

Forgot Password?

Create an Account

See how it works!

Help

AFTER LOGGING IN

My Clearances My Account Help Logout

AthleticClearance.com
By Home Campus

Select Language ▼

My Clearances

Start Clearance Here

Filter Search

Year: 2021-22 ▼ Status: -- Select -- ▼ Search

You have no clearances available

Help

Click "Start Clearance Here"



SELECT SCHOOL YEAR

[My Clearances](#) [My Account](#) [Help](#) [Logout](#)



AthleticClearance.com
By Home Campus

 Select Language ▼

Clearance - Setup

Choose Which Year, School & Sport

Year*

Choose 2021-22



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 **Help**

SELECT SCHOOL

The screenshot shows the AthleticClearance.com website interface. At the top, there is a navigation bar with links for "My Clearances", "My Account", "Help", and "Logout". Below this is a "Select Language" dropdown menu. The main content area features a dropdown menu for school selection, currently displaying "--Select--". A red arrow points to the option "Alonso (Tampa)" in the list. Below the dropdown menu, there are links for "Add New Sport" and "Remove Sport", and a blue "Next" button. In the bottom right corner, there is a yellow "Help" button with a question mark icon. A black box with white text "Choose ALONSO" is overlaid on the right side of the page.

https://athleticclearance.fl

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My Clearances My Account Help Logout

Select Language

--Select--

- Alonso (Tampa)
- Apopka
- Armwood (Seffner)
- Bartram Trail (St. Johns)
- Bishop Verot (Fort Myers)
- Blake (Tampa)
- Bloomingdale (Valrico)
- Bonita Springs
- Booker (Sarasota)
- Boone (Orlando)
- Brandon
- Bye
- Cape Coral
- Celebration

--Select--

[Add New Sport](#) | [Remove Sport](#)

Next

Help

Choose ALONSO

SELECT BAND OR BAND AUXILIARY

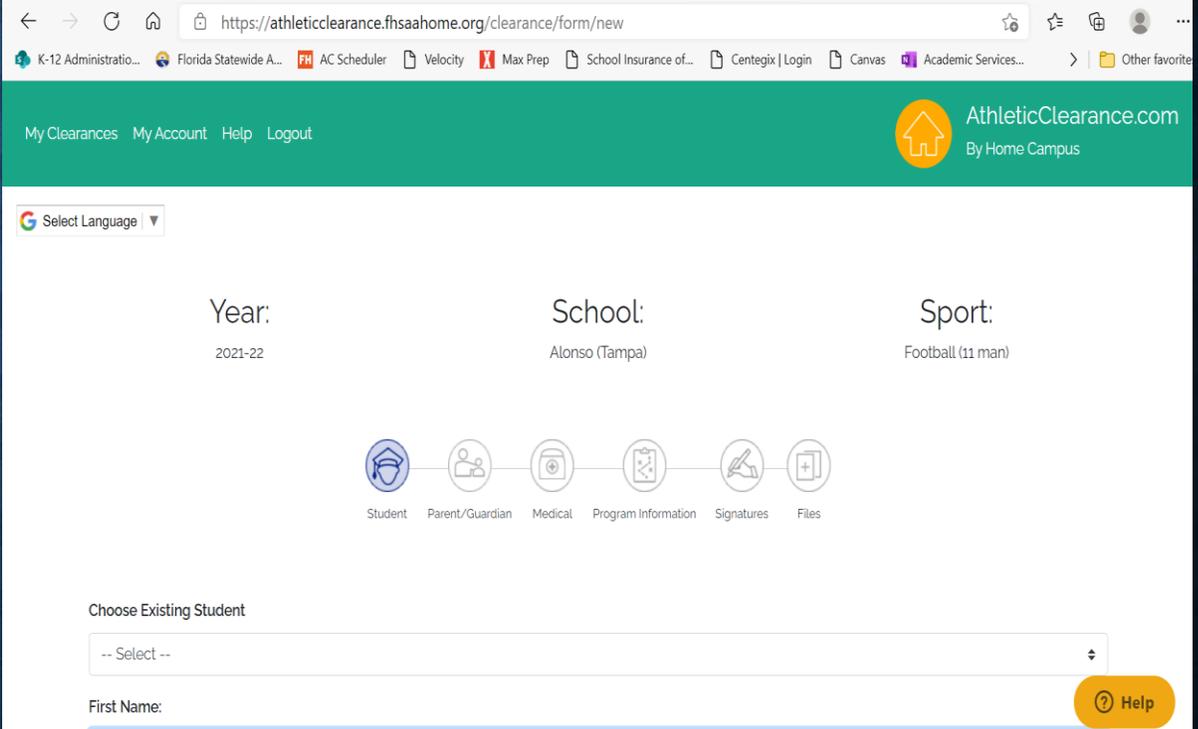
The screenshot shows a web application interface with a dropdown menu open. The menu items are:

- Band
- Band Auxiliary
- Baseball
- Basketball, Boys
- Basketball, Girls
- Competitive Cheerleading
- Cross Country, Boys
- Cross Country, Girls
- Flag Football, Girls
- Football (11 man)
- Golf, Boys
- Golf, Girls
- JROTC Drill and Orienteering
- JROTC Raider and Physical Fitness
- Lacrosse, Boys

A red arrow points to the 'Band Auxiliary' option. A black callout box with white text says "Choose band or band auxiliary". Below the dropdown menu are three buttons: "Add New Sport", "Next", and "Help".

STUDENT INFORMATION

- This page is for information about your **STUDENT**.
- If your student does not have a cell phone, enter 000-000-0000 for the number.
- Complete the form and click on save and continue



The screenshot shows a web browser window with the URL <https://athleticclearance.fhsaahome.org/clearance/form/new>. The page has a green header with navigation links: "My Clearances", "My Account", "Help", and "Logout". The "AthleticClearance.com" logo is in the top right, with the tagline "By Home Campus". Below the header is a "Select Language" dropdown menu. The main content area contains three input fields: "Year:" with the value "2021-22", "School:" with the value "Alonso (Tampa)", and "Sport:" with the value "Football (11 man)". Below these fields is a horizontal row of six icons representing different sections: "Student", "Parent/Guardian", "Medical", "Program Information", "Signatures", and "Files". At the bottom, there is a "Choose Existing Student" dropdown menu with "-- Select --" and a "First Name:" label. A yellow "Help" button is located in the bottom right corner.

PARENT GUARDIAN INFORMATION – THIS SERVES AS OUR EMERGENCY CARD – PLEASE BE ACCURATE

- Complete Parent/Guardian Information
- This serves as your student's emergency card – please complete this section with accurate information
- Click on save and continue

The screenshot shows a web browser window with the URL <https://athleticclearance.fhsaahome.org/clearance/form/new>. The page features a green header with navigation links: "My Clearances", "My Account", "Help", and "Logout". The "AthleticClearance.com By Home Campus" logo is in the top right. Below the header is a "Select Language" dropdown menu. The main content area displays three fields: "Year:" with the value "2021-22", "School:" with the value "Alonso (Tampa)", and "Sport:" with the value "Football (11 man)". A progress bar below these fields consists of six icons: a checkmark (Student), a person (Parent/Guardian), a medical cross (Medical), a clipboard (Program Information), a signature (Signatures), and a plus sign (Files). The "Parent/Guardian" icon is highlighted. Below the progress bar is a "Choose Parent/Guardian" dropdown menu with "-- Select --" as the current selection. At the bottom, the text "Parent Guardian #1" is visible, and a yellow "Help" button with a question mark icon is in the bottom right corner.

STUDENT MEDICAL HISTORY INFORMATION

- This is your students medical history information.
- Please complete as accurately as possible.
- Only do one sport at a time as this information may change as the year goes on.
- Click on save and continue

The screenshot shows a web browser window with the URL <https://athleticclearance.fhsaahome.org/clearance/form/new>. The browser's address bar and tabs are visible at the top. The website's header is green and contains the text "My Clearances My Account Help Logout" on the left and the "AthleticClearance.com By Home Campus" logo on the right. Below the header is a "Select Language" dropdown menu. The main content area displays the following information:

| | | |
|------------------|---------------------------|-----------------------------|
| Year: 2021-22 | School: Alonso (Tampa) | Sport: Football (11 man) |
|------------------|---------------------------|-----------------------------|

Below this information is a progress bar with six steps: Student, Parent/Guardian, Medical, Program Information, Signatures, and Files. The "Student" and "Parent/Guardian" steps are marked with a blue checkmark, indicating they are completed. The "Medical" step is currently active, indicated by a blue circle with a white plus sign. The "Program Information", "Signatures", and "Files" steps are indicated by white circles with icons.

Below the progress bar is a question: "Do you have or have had any of the following?" followed by the text "Allergies (drug, food, insects, etc)". Below this text are two radio buttons: "Yes" and "No". The "Yes" radio button is selected. Below the radio buttons is the word "Asthma".

In the bottom right corner of the page, there is a yellow button with a question mark icon and the text "Help".

STUDENT SIGNATURE FORMS: MUST SIGN FULL NAME

Year: 2021-22

School: Alonso (Tampa)

Sport: Football (11 man)

Student Parent/Guardian Medical Program Information Signatures Files

Student Signature Forms

Usage of Personal Equipment

Purchase of Equipment and Supplies by Individual or Organization Other than HCPS - It will be permissible for any individual or organization to purchase or donate any item of equipment or supplies that is provided by HCPS as long as it complies with district bid specifications. Such items whether purchased or donated to an individual or the program will become property of HCPS. There shall be no special uniform or equipment fundraising projects for purchase of uniforms or equipment that is provided by the school district. The school district will not provide budget for fill-in items for uniforms purchased by individuals, organizations, or donations. The Director of Athletics must approve all donations or purchases of uniforms.

Help

PARENT SIGNATURE FORMS: MUST SIGN FULL NAME

My Clearances My Account Help Logout  AthleticClearance.com
By Home Campus

Select Language ▼

Year: 2021-22 School: Alonso (Tampa) Sport: Football (11 man)

Student Parent/Guardian Medical Program Information Signatures Files

Parent Signature Forms

Usage of Personal Equipment

Purchase of Equipment and Supplies by Individual or Organization Other than HCPS - It will be permissible for any individual or organization to purchase or donate any item of equipment or supplies that is provided by HCPS as long as it complies with district bid specifications. Such items whether purchased or donated to an individual or the program will become property of HCPS. There shall be no special uniform or equipment fundraising projects for purchase of

 Help

IMPORTANT! READ HOW TO UPLOAD FILES:

OPTION 1: USING PDF FILES TO UPLOAD

- Click on choose existing files
- Upload files in appropriate places.
- Scroll down to the bottom of the page and click on Save and Continue.
- If you have uploaded all required forms – you will receive a confirmation screen after you click on save and continue and a status of pending.
- If you are missing any uploads – you will get an in processing status. If you get this screen – you are not done and I cannot see any of your documents.

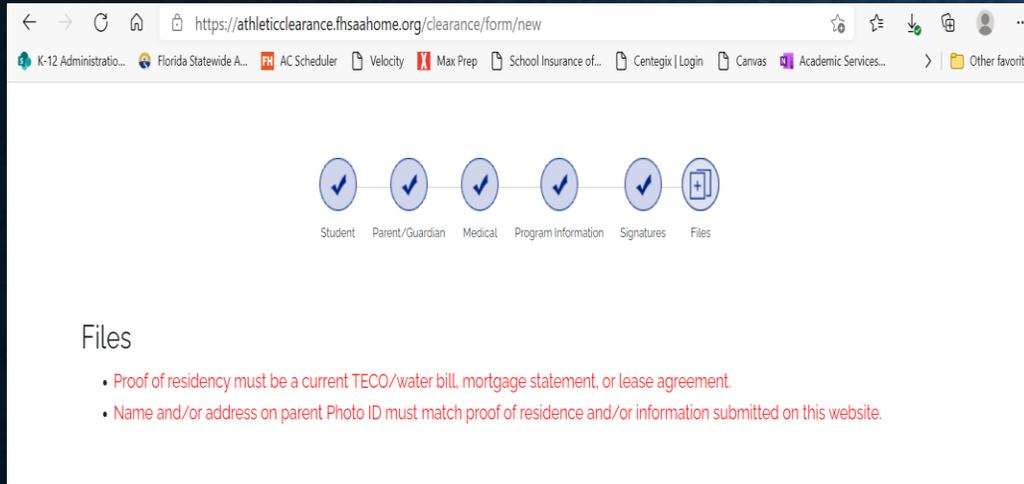
OPTION 2: USING PICTURES to UPLOAD:

- Click on browse
- This will give you an option to take a picture
- Click on Take a picture
- Take a CLEAR PICTURE – DON'T CUT OFF THE EDGES OF THE PAGE. (Don't worry about the size)
- Click on Use picture.
- Do this for each document that you need to upload.
- Scroll down to the bottom of the page and click on Save and Continue.
- You will get a confirmation screen and a status that says pending.
- If you are missing any uploads – you will get an in processing status. If you get this screen you are not done and I cannot see any of your documents.

FILE UPLOADS:

➤ EL2:

- Page 1 – Make sure student and parent sign. Make sure that shot record information is completed. Must be dated.
- Page 2: Must be cleared without limitation
- Doctors printed and signature **MUST** be on form
- Doctors office address and phone number **MUST** be on form
- Page 3: **ONLY** needed if recommendations were made on page 2.



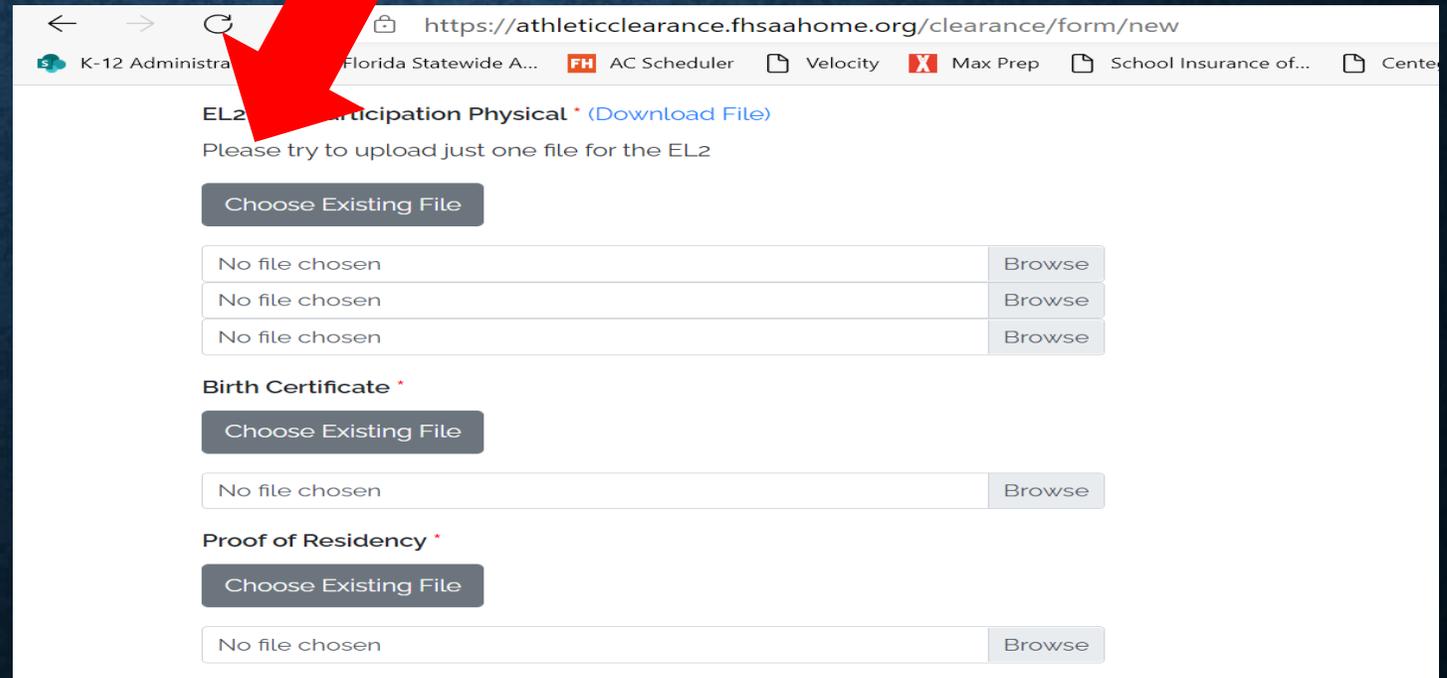
https://athleticclearance.fhsaahome.org/clearance/form/new

Student Parent/Guardian Medical Program Information Signatures Files

Files

- Proof of residency must be a current TECO/water bill, mortgage statement, or lease agreement.
- Name and/or address on parent Photo ID must match proof of residence and/or information submitted on this website.

A red arrow points from the 'Files' section of this screenshot to the 'EL2 Participation Physical' section of the screenshot below.



https://athleticclearance.fhsaahome.org/clearance/form/new

EL2 Participation Physical * (Download File)

Please try to upload just one file for the EL2

Choose Existing File

No file chosen

No file chosen

No file chosen

Birth Certificate *

Choose Existing File

No file chosen

Proof of Residency *

Choose Existing File

No file chosen

← → ↻ 🏠 <https://athleticclearance.fhsaahome.org/clearance/form/new>

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FHSAA Concussion Video Certificate *

Choose Existing File

No file chosen Browse

FHSAA Heat Illness Certificate *

Choose Existing File

No file chosen Browse

FHSAA Sudden Cardiac Arrest Certificate *

Choose Existing File

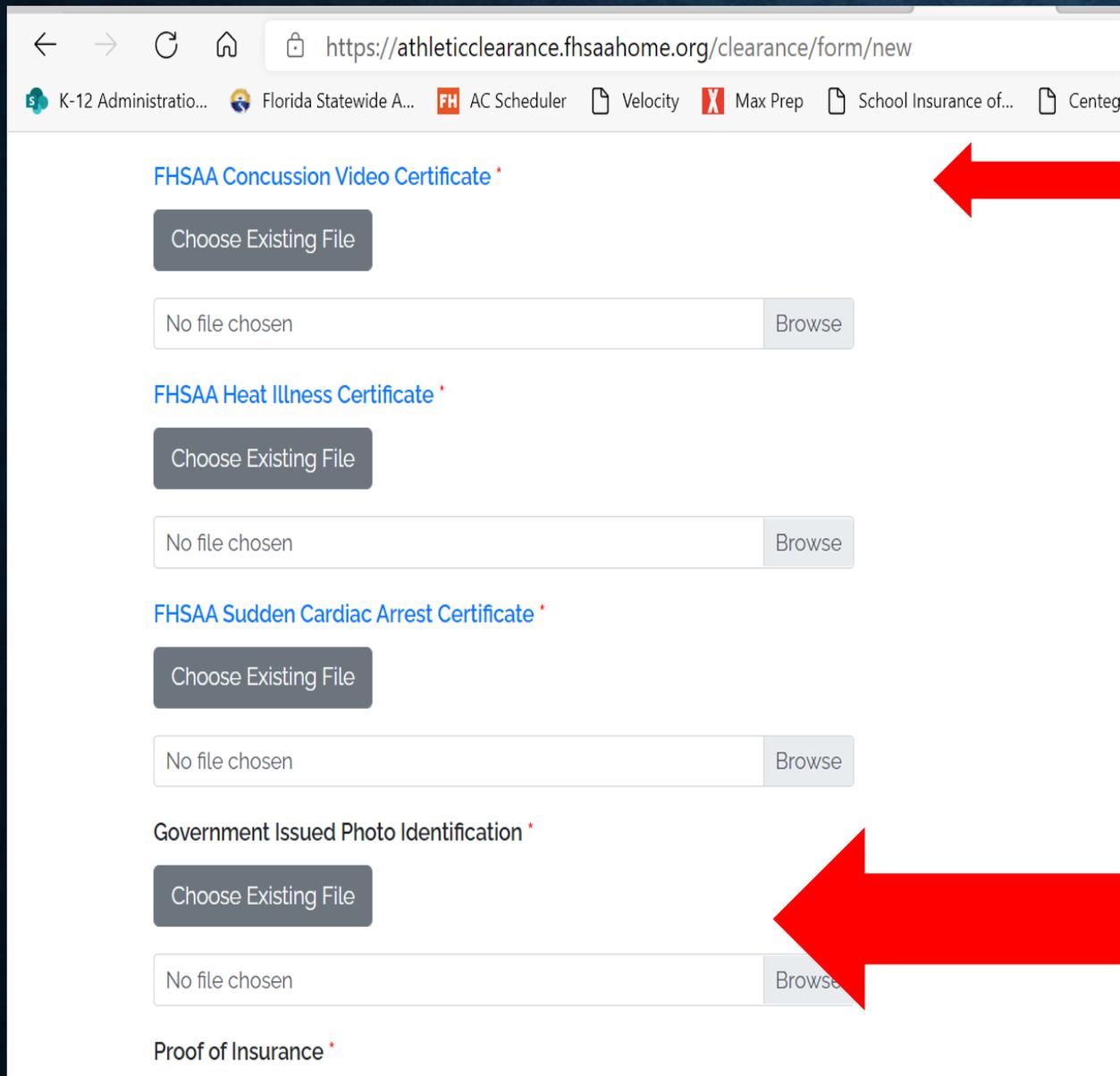
No file chosen Browse

Government Issued Photo Identification *

Choose Existing File

No file chosen Browse

Proof of Insurance *



➤ **FILE UPLOADS:**

➤ **NFHS Video Certificates**

- **MUST** be in **STUDENTS NAME**
- **MUST BE DATED** May 15th 2021 or later for 2021-2022 school year
- **Concussion** – to watch click on link
- **Heat Illness** – to watch click on link
- **Sudden Cardiac Arrest** – to watch click on link

➤ **FILE UPLOADS:**

- **Parent signing forms**
- Government Issued ID** – with matching address to student address on file at school
- **Scroll down and click on save and continue**

Select Language ▼

Clearance submitted successfully!

Year:

2021-22

School:

Alonso (Tampa)

Sport:

Football (11 man)

Confirmation Message

Dear Evanitta Omensetter,

This message is to let you know Evanitta Omensetter has started the Athletic Clearance process to participate in Football (11 man) for Alonso (Tampa) in 2021-22.

This email does not mean that your student is cleared to participate in sports at Alonso (Tampa) High School. The final step in this process requires clearance from the Assistant Principal for Administration before your student will be permitted to tryout, practice, condition or train with Alonso (Tampa) High School Athletics. Notification of clearance will be sent electronically to the email address provided in your Home Campus account. Once you receive your confirmation email, your student needs to bring the confirmation email and report to their respective coach to participate.

Thank You,

[? Help](#)

[Start Clearance Here](#) [Your Files](#)

Filter Search

Year: Status:

Alonso (Tampa)

| Year | Sport | Participant | STUDENT | PARENT/ GUARDIAN | MEDICAL | PROGRAM INFORMATION | SIGNATURES | FILES | CONFIRMATION | Status | Actions |
|---------|-------------------|---------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------|---------|
| 2021-22 | Football (11 man) | Evanitta Omensetter | <input type="checkbox"/> | Pending | |

It can take up to 15 days to be cleared. We are on a new system and we are ALL working through it including me.

If you have any questions –
please email Ms. Omensetter @
evanitta.omensetter@hcps.net



GO RAVENS!!!